

# TERMS AND CONDITIONS

## HAMBURG HOLIDAY CRAFT SHOW, HAMBURG PA

November 11<sup>th</sup> & 12<sup>th</sup> 2017

**Hours: Sat. 9am to 4pm – Sun. 10am to 3pm**

### YOU MUST BRING ONLY WHAT YOU INTEND TO SELL

**Selection Process and Notification:** Exhibitors will be accepted into show based on the requirements of the show promoter. All items for sale must be designed, created, and/or crafted by the exhibitor. No manufactured, imported, or commercial items will be accepted. You will be asked to remove any objectionable materials from your booth. (3 photos of your work and or your shop or work area along with a self-addressed stamped envelope are required). At no time are reduced/sale signs allowed to be displayed during the show.

**Location: The show will be held at the Hamburg Area High School at 701 Windsor Street, Hamburg, Pa.**

Show Hours: Saturday 9am to 4pm, Sunday 10am to 3pm.

Set up Time: Friday, Nov. 10th, 2017 from: 6PM to 9PM. – Saturday Nov. 11<sup>th</sup>, 6:30AM. **We had some issues last year about vendors coming early and wanting to set up early. This year we cannot allow ANYONE to enter the school until 6pm. The doors will be locked until that time so please do not try to enter early. We don't get into the school until 3pm and it takes every bit of three hours to mark off all the spots.**

**Refunds:** No refunds made after September 1<sup>st</sup>.

**Electric is on a first come first serving basis. Very Limited.**

**No subletting of space:** Use of space is restricted to the vendor to whom it is assigned.

**No smoking permitted in school. No alcohol; of any kind permitted.**

**Pets are not permitted.**

**No open flames of any kind:** (such as candles, etc.)

**Sales Tax:** Exhibitors will be responsible for collecting and paying 6% Pa. sales tax.

Nothing shall be nailed, stapled or otherwise fixed to the walls, floors or any other part of the School. All tables must have rubber tips on legs or something under them so no damage is done to the gym floors. We will be around checking displays.

Tables should be covered on all sides to the floor with a suitable covering. All extra stock and boxes must be stored under cover and out of sight for the entire length of the show.

We will have a designated vendor parking area and all vehicles must be parked there. We will ask you to move if we find you are not in the designated area. Middle School. Absolutely nobody can leave a trailer in the back parking lot which is now a second entrance to the show for the customers. This year this area will be roped off with a staff member letting customers into this area only. Sorry but we have to do this after last year a few people left their trailers in this area which was not allowed. Many complaints from other vendors and especially the customers. And we all want customers.

Exhibitor's space must not interfere with adjacent exhibits in any way. Items displayed must stay within the boundaries of the assigned space. Nothing should extend the space either on the floor or in the air.

**No early teardowns will be tolerated.**

Show promoter is not responsible for the safety and security of booth space or merchandise. Show promoter will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill the contract due to reasons of the building in which the show is to be produced being, before or during the show, destroyed by fire or other calamity or by any act of God, public enemy, strikes, statutes, ordinances, or any legal authority, or any cause beyond show promoter's control.

**ANY QUESTIONS OR CONCERNS PLEASE CONTACT US AT:**

**MARK - PHONE: 717-599-2126**

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